

## Sending Orders (Email or EDI)

Most orders can be submitted by email, Electronic Data Interchange (EDI) or print to Fax or call in

## Orders In Progress Acme Foods 2637 RUS11 \$5766 Ready to Send

	Sent Orders		
Bowe Produce S.A	2640	\$249	28 Jul 22 12:03
Tip Top	2639	\$191	21 Feb 22 12:43
Tip Top	2638	\$150	20 Feb 22 15:12
Superior Foods	2637	\$5766	20 Feb 22 14:58
Tip Top	2636	\$169	17 Feb 22 13:20

## Sending Orders (Email or EDI)

Most orders can be submitted by email, Electronic Data Interchange (EDI) or print to Fax or call in:

- If a supplier is configured to EDI the order will be sent electronically.
- If EDI has not been configured and there is a Supplier email address configured it will send as ab email.
- If neither EDI or Email is configured, then a Print Order icon will display in place "Ready to Send"
- Once sent the order moves to the Sent Orders section